

**SERVING SOMEONE WHO LIVES OUTSIDE OF  
MILWAUKEE COUNTY (FOR DIVORCE)**

I AM TRYING TO SERVE IN \_\_\_\_\_ COUNTY IN \_\_\_\_\_ STATE

THE SHERIFF'S OFFICE PHONE NUMBER THERE IS: \_\_\_\_\_

**WHEN YOU CALL, TELL THEM THIS:**

I am calling from Milwaukee County, Wisconsin, and I need to have divorce papers personally served on a person who lives in your county.

- How much does it cost?
- I have an approved fee waiver (affidavit of indigency) from Milwaukee County, Wisconsin. Will you accept that as proof of my inability to pay for the cost of service?
- What do you need me to send you? (Number of copies? A brief letter explaining what is being served? To whom and from whom?)
- How many attempts will your cost for service cover? (If it's less than 3 attempts, ask how much at least 3 attempts will cost)
- How will you contact me once you serve the other party? Or if you're unable to serve the other party?
- How will you provide proof of either service or non-service? Will I get an affidavit, and how long should that take to receive?

Once you have received proof of service in the mail, call and make an appointment with the Milwaukee Justice Center if you want help filling out the paperwork for part 2 of the divorce at (414) 278-2912.

If the sheriff has made at least 3 attempts and still failed to serve the other party, please come to the Milwaukee Justice Center during our walk-in hours and we will help you serve by publishing in the newspaper.

**YOU HAVE 90 DAYS**

**FROM THE DAY YOU FILED YOUR CASE TO EITHER GET THE OTHER PARTY SUCCESSFULLY SERVED (PAPERS IN HAND), OR TO MAKE 3 ATTEMPTS AND THEN COMPLETE PUBLISHING SERVICE IN THE NEWSPAPER.**

**NOTICE**

**THE PERSON NAMED IN THE CASE MUST BE THE PERSON WHO IS SERVED. THE PAPERS CANNOT BE LEFT WITH ANYONE ELSE IN THE HOUSEHOLD (i.e. SUBSTITUTE SERVICE).**



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